

# WEST FARLEIGH PARISH COUNCIL

**ALL COUNCILLORS ARE HEREBY SUMMONED** to attend the **ANNUAL MEETING OF THE PARISH COUNCIL** to be held in **Bramley Barn** (Dandelion Time) on **Monday 16<sup>th</sup> May 2022 at 7.00pm**.

**Members of Public attending the meeting, please note that parking is opposite the Sports Club. PLEASE DO NOT PARK IN DANDELION TIMES' COURTYARD. It is advisable to bring a torch for walking to/from the barn.**

The Parish Council would respectfully request that you do not attend the meeting if you have any of the following symptoms:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell

**Due to this being a shorter meeting, there will only be public discussion at the end, if time allows.**

## AGENDA

- 1. APOLOGIES** - To receive and accept apologies for absence
- 2. ELECTION OF OFFICERS** – To appoint Chair and Vice Chair
- 3. COUNCILLOR DECLARATIONS** - To receive any declarations of pecuniary interest
- 4. MINUTES OF FULL COUNCIL MEETING held on 21<sup>st</sup> March 2022** - To consider the Minutes and if in order to authorise the Chairman to sign as an accurate record
- 5. APPOINTMENT OF COMMITTEES AND COUNCIL REPRESENTATIVES**
- 6. FINANCE**
  - 6.1 Annual Return of Accounts and Audit 2021/2022 – To approve**
    - 6.1.1** Annual Accounts for 2021/2022
    - 6.1.2** Annual Governance Statement 2021/2022
    - 6.1.3** Accounting Statement 2021/2022
  - 6.2** To note Budget Monitoring Report to 30<sup>th</sup> April 2022
  - 6.3** To note income received since the last meeting
  - 6.4** To approve payments made since the last meeting
  - 6.5 Annual Insurance Renewal – To approve**
  - 6.6 Kent Association of Local Councils Annual Subscription Renewal – To approve**
- 7. RESOURCES AND ENVIRONMENTAL MATTERS**
  - 7.1 Upgrading of Play Area** – To receive any update
  - 7.2 Queen's Platinum Jubilee** – To receive any update
  - 7.3 Closure of Permissive Footpath** – To discuss
  - 7.4 Works on the Green** – To discuss
- 8. PLANNING MATTERS**
  - 8.1 Any applications received before the meeting**
  - 8.2 Planning Decisions (To be noted)**
    - 8.2.1 Decisions Outstanding with MBC**
      - 22/501276/FULL – Royal Mail Post Box, Smiths Hill  
Repair of the wall and replacement of Royal Mail wall box
      - 22/501365/LBC – Royal Mail Post Box, Smiths Hill  
Listed Buildings Consent for repair of the wall and replacement of Royal Mail wall box

22/501442/FULL – Tutsham Mill Pond – Tutsham Farm

Section 73 – Application for removal of condition vii (agricultural occupancy condition) pursuant to MA/90/0742W for – Two storey agricultural dwelling and garage/storage unit for fish farm as amended and validated by letter dated 12 October and accompanying plans received 15 October 1990

22/501567/FULL – Burnea Oast, Lower Road

Loft conversion to roundel including addition of staircase and velux window

22/501306/FULL – Tawny Barn, Church Lane

Extension to existing detached garage

**8.2.2 Applications Approved by MBC**

22/500032/FULL – Warnhams, Farmhouse Hunt Street

Erection of single storey extension to existing grain store to provide additional grain and agricultural machinery storage

**8.2.3 Applications Refused by MBC**

22/500385/FULL - Sundowner Charlton Lane

Erection of a two-storey front extension including alterations to roof structure (resubmission of 21/505497/FULL)

22/500403/FULL - The Birches, Lower Road

Demolition of existing outbuildings and erection of a bungalow with associated parking and enclosed private amenity space and landscape and biodiversity enhancements.

22/501297/FULL – Pear Tree Cottage, St Helens Lane

Partial conversion of existing garage into a habitable space and construction of a first floor side extension with hipped roof and front and rear dormer windows (resubmission of 22/500090/FULL)

**9. DATE OF NEXT MEETING – Monday 18<sup>th</sup> July 2022 at 7.30pm**