

# WEST FARLEIGH PARISH COUNCIL

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**ALL COUNCILLORS ARE HEREBY SUMMONED** to attend the **ANNUAL MEETING** of **West Farleigh Parish Council** to be held in **The Good Intent public house, on Monday 16<sup>th</sup> May 2016 at 6.30pm** when it is proposed to transact the business shown on the Agenda below. The meeting will be open to the press and public.

## AGENDA

1. **APOLOGIES** - To receive and accept apologies for absence
2. **ELECTION OF OFFICERS** – To appoint Chair and Vice Chair
3. **COUNCILLOR DECLARATIONS** - To receive any declarations of personal or prejudicial interest
4. **MINUTES OF FULL COUNCIL MEETING held on 21<sup>st</sup> March 2016** - To consider the Minutes and if in order to authorise the Chairman to sign as an accurate record
5. **POLICE MATTERS (To include a report from the Community Warden)**
6. **APPOINTMENT OF COMMITTEES AND COUNCIL REPRESENTATIVES**
7. **HIGHWAY & FOOTWAY MATTERS**
  - 7.1 **Highways Issues in West Farleigh** – To receive an update on any current issues
  - 7.2 **Speedwatch** – To discuss
8. **RESOURCES AND ENVIRONMENTAL MATTERS**
  - 8.1 **Roundabout in Play Area** – To discuss
  - 8.2 **Village Green** – To discuss
9. **MATTERS OF REPORT** - To receive reports from
  - 9.1 County and Borough Councillors
  - 9.2 Chairman
  - 9.3 Individual Councillors
  - 9.4 Clerk
10. **FINANCE**
  - 10.1 Annual Return of Accounts and Audit 2015/16 – To approve
    - 10.1.1 Annual Accounts for 2015/16
    - 10.1.2 Annual Governance Statement 2015/16
    - 10.1.3 Accounting Statement 2015/16
  - 10.2 To note Budget Monitoring Report to 30<sup>th</sup> April 2016
  - 10.3 To note income received since the last meeting
  - 10.4 To resolve that the cheques presented can be signed
  - 10.5 **Annual Insurance Renewal** – To approve
  - 10.6 **Kent Association of Local Councils Annual Subscription Renewal** – To approve
11. **PLANNING MATTERS**
  - 11.1 **Any planning applications received before the meeting**
12. **DATE OF NEXT MEETING** - Monday 18<sup>th</sup> July 2016 at 7.30pm at The Good Intent