

WEST FARLEIGH PARISH COUNCIL

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the ANNUAL MEETING OF WEST FARLEIGH PARISH COUNCIL to be held in Bramley Barn (Dandelion Time) on Monday 18th May 2026 at 7.30pm.

Amanda Broadhurst
Mrs A Broadhurst PSLCC
Parish Clerk

Members of Public attending the meeting, please note that parking is opposite the Sports Club. **PLEASE DO NOT PARK IN DANDELION TIMES' COURTYARD.** It is advisable to bring a torch for walking to/from the barn.

Members of the public are advised that meetings may be recorded by any person present in accordance with the Openness of Local Government Bodies Regulations 2014

Public Discussion

Public Discussion, for a maximum of 15 minutes, is at the discretion of the Chair. In accordance with Standing Order 3, Parishioners may address the meeting about an item on the Agenda (time limited to 5 minutes per person). A question shall not require a response at the meeting, nor start a debate.

AGENDA

1. **TO ELECT A CHAIR**
To receive and consider nominations for Chair
2. **TO RECEIVE THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**
3. **TO ELECT A VICE-CHAIR**
To receive and consider nominations for Vice-Chair
4. **APOLOGIES** – *To receive and accept apologies for absence*
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, Under Section 85(1) of the Local Government Act 1972. The Members present must decide whether the reason(s) for a member's absence shall be accepted.
5. **NOTIFICATION TO BE RECEIVED FOR INTENT TO FILM, PHOTOGRAPH OR RECORD ANY ITEMS ON THE AGENDA**
6. **COUNCILLOR DECLARATIONS** - *To receive any declarations of pecuniary interest*
Members who have an interest to declare on any items on the agenda must declare the existence and its nature at the start of the meeting and act in accordance with the Localism Act 2011 s27 and the Council's Code of Conduct.
7. **MINUTES OF FULL COUNCIL MEETING held on 16th March 2026** - *To consider the Minutes and, if in order, to authorise the Chairman to sign as an accurate record*
8. **APPOINTMENT OF COMMITTEES AND COUNCIL REPRESENTATIVES**
9. **FINANCE**
 - 9.1 **To Approve the Annual Return of Accounts and Audit 2025/2026**
 - 9.1.1 *To approve the Annual Accounts for 2025/2026*
 - 9.1.2 *To note the Internal Audit Report 2025/2026*
 - 9.1.3 *To approve the Annual Governance Statement for 2025/2026*
 - 9.1.4 *To approve the Accounting Statement for 2025/2026*
 - 9.1.5 *To note the Date of Public Inspection*
 - 9.2 *To note the Budget Monitoring Report to 30th April 2026*
 - 9.3 *To note income received since the last meeting*
 - 9.4 *To approve the payments made since the last meeting*

Amanda Broadhurst – Clerk to West Farleigh Parish Council
clerk@westfarleighparishcouncil.gov.uk

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- 9. FINANCE (continued)**
 - 9.5 Earmarked Reserves – To review**
 - 9.6 Appointment of the Internal Auditor for 2026/2027 – To approve**
 - 9.7 Annual Insurance Renewal – To approve**
 - 9.8 Kent Association of Local Councils Annual Subscription Renewal – To approve**

 - 10. RESOURCES AND ENVIRONMENTAL MATTERS**
 - 10.1 Transfer of The Green to the Parish Council – To receive an update**
 - 10.2 Request to Install Tommy Statue on Parish Council Land - To consider**
 - 10.3 Parish Council Conduct – To note report circulated**

 - 11. PLANNING MATTERS**
 - 11.1 Any applications received before the meeting**
 - 11.2 Planning Applications Considered Since Last Meeting**
 - 26/500890/FULL – Kingfisher View, St Helens Lane
Retrospective change of use of land to residential garden land
 - 11.3 Decisions - To be noted**
 - 11.3.1 Applications Approved by MBC**
 - 25/504323/LBC – The Old Parsonage, Lower Road
Listed Building Consent for the installation of an electric car charging point. (Works Completed)
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- 12. DATE OF NEXT MEETING – Monday 20th July 2026 at 7.30pm**