

# WEST FARLEIGH PARISH COUNCIL

**ALL COUNCILLORS ARE HEREBY SUMMONED** to attend the **Parish Council Meeting of West Farleigh Parish Council** to be held in **Bramley Barn (Dandelion Time)** on **Monday 15<sup>th</sup> September 2025** at **7.30pm**.

*Amanda Broadhurst*  
Mrs A Broadhurst  
Parish Clerk

**Members of Public attending the meeting, please note that parking is opposite the Sports Club. PLEASE DO NOT PARK IN DANDELION TIMES' COURTYARD. It is advisable to bring a torch for walking to/from the barn.**

## Public Discussion

*Public Discussion, for a maximum of 15 minutes, is at the discretion of the Chair. In accordance with Standing Order 3, Parishioners may address the meeting about an item on the Agenda (time limited to 5 minutes per person). A question shall not require a response at the meeting, nor start a debate.*

## AGENDA

1. **APOLOGIES** – *To receive and accept apologies for absence*  
*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, Under Section 85(1) of the Local Government Act 1972. The Members present must decide whether the reason(s) for a member's absence shall be accepted.*
2. **COUNCILLOR DECLARATIONS** - *To receive any declarations of pecuniary interest*  
*Members who have an interest to declare on any items on the agenda must declare the existence and its nature at the start of the meeting and act in accordance with the Localism Act 2011 s27 and the Council's Code of Conduct.*
3. **MINUTES OF FULL COUNCIL MEETING held on 21<sup>st</sup> July 2025** - *To consider the Minutes and, if in order, to authorise the Chairman to sign as an accurate record*
4. **CO-OPTION OF COUNCILLOR**
  - Susan Birchall
5. **FINANCE**
  - 5.1 To note the Budget Monitoring Report to 31<sup>st</sup> August 2025
  - 5.2 To note income received since the last meeting
  - 5.3 To approve payments made since the last meeting
  - 5.4 **Conclusion of External Audit** – To note
6. **RESOURCES AND ENVIRONMENTAL MATTERS**
  - 6.1 **Devolution** – To receive any update
  - 6.2 **Community Governance Review Consultation** – To discuss
  - 6.3 **West Farleigh Conservation Area Review** – To discuss
7. **HIGHWAY MATTERS**
  - 7.1 **Highways Improvement Plan** – To receive an update
8. **PLANNING MATTERS**
  - 8.1 **Any applications received before the meeting**
  - 8.2 **Planning Decisions - To be noted**
    - 8.2.1 **Applications Approved by MBC**
      - 25/502715/FULL – 3-4 St Helens Lane  
Demolition of existing conservatory sub-division of the existing house into 2no. dwellings and erection of a single storey rear extension
      - 25/502472/FULL – 2 Elmscroft Farm Cottages, Charlton Lane  
Erection of a two storey side extension
9. **DATE OF NEXT MEETING – Monday 17<sup>th</sup> November 2025 at 7.30pm**

Amanda Broadhurst – Clerk to West Farleigh Parish Council  
clerk@westfarleighparishcouncil.gov.uk

Date of Publication: 9<sup>th</sup> September 2025